



**FULL COUNCIL**  
**MECHANICS THEATRE**

**Tuesday, 23rd May, 2023 at 6.30 pm**

**SUPPLEMENTARY AGENDA**

**5) *Appointment by the Leader of the Executive and Executive Portfolios* 3 - 12**

To note the appointment, by the Leader, of the Executive and the Executive Portfolios

**PUBLISHED**

**23<sup>rd</sup> May 2023**

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# Agenda Item 5

## SUPPLEMENTARY AGENDA 2 - ITEM 5 – APPOINTMENT BY LEADER

Executive Members

Our Ref CAE

Your ref Executive2023/24

Date 23rd May 20223

Dear Councillor,

Appointment by Leader of Deputy Leader and Executive Members

I, Councillor Afrasiab Anwar, as Leader of Burnley Borough Council, appoint you as Executive Member for the relevant portfolios, as set out below;

Deputy Leader	
Executive Member for Resources & Performance	
Executive Member for Economy & Growth	
Executive Member for Housing & Green Spaces	
Executive Member for Community Services and Wellbeing	

**Yours Sincerely**

**Cllr Afrasiab Anwar**

**Leader of the Council**

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<b>Executive Member Portfolios 2023-24</b>					
<b>Portfolio</b>	<b>Services</b>	<b>Officer</b>		<b>Responsibilities</b>	<b>Lead Roles</b>
Leader Councillor Afrasiab Anwar	Policy & Engagement	Chief Executive  Head of Policy and Engagement		Ensure effective leadership of Council as a whole, that work is co-ordinated, resources are linked to agreed strategic priorities and the culture is responsive, open and helpful  Determining the Council's strategic framework - Strategic Plan and ensuring this is translated into action  Strategic direction of local, sub- regional and regional partnerships  Overseas links and	Promotion of Burnley  Strategic regional/sub-regional agenda  Education and skills lead  UCLan lead  Local Government Association  Barnfield and Burnley Development Company  PLACE  Economic Recovery Board

SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

				corporate hospitality Promoting inclusive growth and social inclusion within the borough Climate Change	
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SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

Portfolio	Services	Officer	Responsibilities	Lead Roles
Deputy Leader  Executive Member for Resources & Performance  Councillor Sue Graham	People & Development  Legal & Democracy  Finance & Property  Revenues & Benefits	Chief Operating Officer  Head of Finance & Property  Strategic HR Manager  Head of Legal & Democratic Services	Budget Preparation & monitoring  Asset Management HR & Workforce Planning  Performance & Improvement  Procurement  Corporate Health & Safety  Corporate Governance  Freedom of Information  Customer Services & IT  Civics - Civic matters/mayoral matters, Parish liaison  Climate Change	Financial Planning and budget preparation  Budget Consultation  Risk Management  Organisational Development  Performance  Liberata Partnership  Climate Change  Sustainability Member Champion  NWLA Employers Organisation

SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Housing and Leisure</p> <p>Councillor John Harbour</p>	<p>Housing &amp; Development Control</p> <p>Green Spaces &amp; Amenities</p> <p>Leisure &amp; Culture</p>	<p>Chief Operating Officer</p> <p>Head of Housing &amp; Development Control</p> <p>Head of Green Spaces &amp; Amenities</p>	<p>Development Management</p> <p>Building Control</p> <p>All aspects of Housing, including Homelessness and Rough Sleeping</p> <p>Cemeteries &amp; Crematoria</p> <p>Parks, Open Spaces and Allotments</p> <p>Towneley Hall</p> <p>Leisure &amp; Culture</p> <p>Climate Change</p>	<p>Heritage Member Champion</p> <p>Housing Associations in the Borough</p> <p>Private Rented Sector Forum</p> <p>Housing Joint Venture Contract</p> <p>Selective Licensing</p> <p>Leisure Trust</p>



SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Economy & Growth  Councillor Mark Townsend	Economy & Growth	Chief Executive  Strategic Head of Economy & Growth	All aspects of Economic Development  Strategic Transport  Town Centre Strategy  Markets  Planning Policy  Climate Change	Economic Development Transport Policy Local Plan Business Engagement Town Centre and Canalside Masterplan  Growth Lancashire  LEP Scrutiny

SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

Portfolio	Services	Officer	Responsibilities	Lead Roles
<p>Executive Member for Community, Health &amp; Environmental Services</p> <p>Councillor Lubna Khan</p>	<p>Streetscene</p> <p>Policy and Engagement</p>	<p>Chief Operating Officer</p> <p>Head of Streetscene</p> <p>Head of Policy &amp; Engagement</p>	<p>All Streetscene issues</p> <p>Waste Collection/Recycling</p> <p>Community Safety</p> <p>Emergency Planning</p> <p>Equalities</p> <p>Young People</p> <p>Environmental Health &amp; Licensing</p> <p>Climate Change</p>	<p>Equality &amp; Inclusion</p> <p>Lancashire Police &amp; Crime Panel (Liaison)</p> <p>County Waste Management Group</p> <p>Lancashire Waste Partnership</p> <p>Urbaser</p> <p>Public Transport Issues</p> <p>Environmental Enforcement Partnership</p> <p>Burnley and Pendle Citizens Advice Bureau</p> <p>Armed Services/Military Covenant Champion</p> <p>Older People</p>

SUPPLEMENTARY AGENDA 2 – ITEM 5 – SIGNED DETAILED EXEC PORTFOLIOS

				East Lancashire Health & Wellbeing Partnership  Burnley Together
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Signed by Leader - Cllr Afrasiab Anwar

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Date: 19<sup>th</sup> May 2023

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